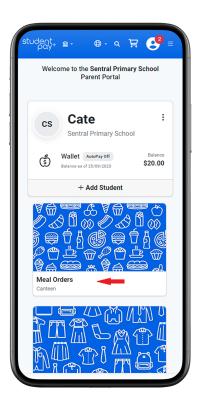
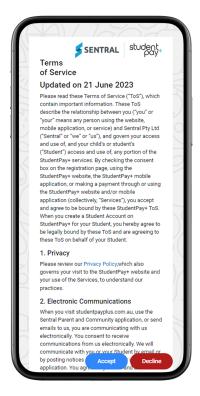
How to place an order for your child/children

- 1. Login to StudentPayPlus either through Sentral for Parents App or Portal or directly through the website https://www.studentpayplus.com.au
- 2. Select Meal Orders:

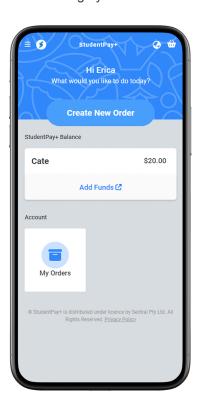


3. Accept the Terms of Service

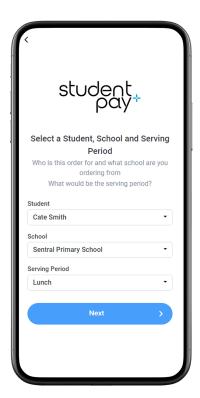




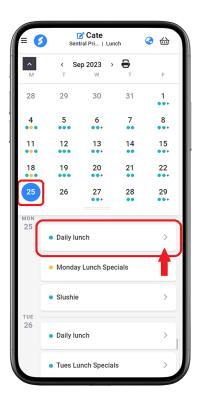
4. In the Home Page you can see the Students details and Wallet Amount displayed.

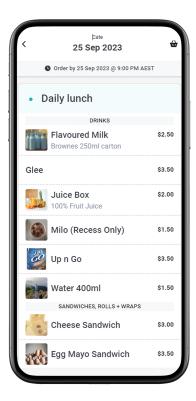


5. You can click the "Create New Order" button which will navigate to another page, where you can order by providing Child Name, School Name, Serving Period (All Fields are Drop Down) and click "Next".

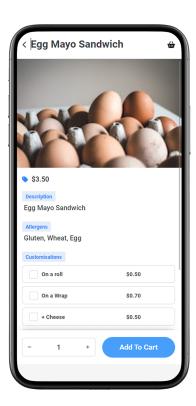


6. Menu Calendar will display the list of available menus accordingly in a grid view. You can select the Date and Menu Group, then items and add the items to the Cart.

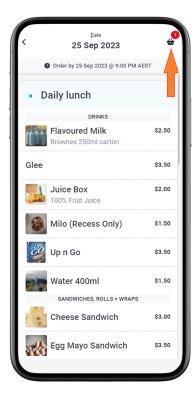




7. Add the Item to the Cart.



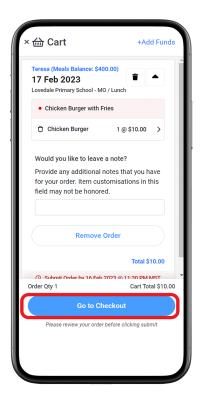
8. You can click the Cart Icon in the Top Right corner to see the Order Details. You can also provide additional notes for your Canteen.

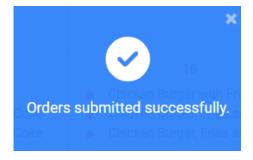




9. To Submit the Cart & see Order Confirmation – Go to Checkout, once you have verified your order you can submit the order by using your wallet funds. (If there are no Funds the Order will not be accepted, and you can choose to top up your wallet.)

Once the Order is successfully placed, the Order Amount will be deducted from the Wallet.



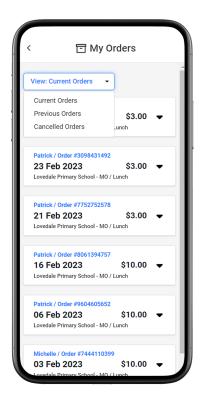




10. You can also add your children's allergies in the Side bar menu \rightarrow Allergens \rightarrow for each child as required.



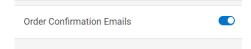
11. You can check your Previous, Current and Cancelled Orders in the Side bar menu: Sidebar → My Orders → Current/Previous/Cancelled Orders



12. You can set up Email Preferences for this Account, by enabling this you agree to getting emails regarding your Order Confirmation, Cancellations and also Manage Student Ordering.

Sidebar o Communication Settings

< △ Communication Settings





FAQs

To view our Frequently Asked Questions, visit our website: https://www.studentpayplus.com.au/ver2/help/gethelp



