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| **Sentral e-resource**Changes to our school communication app. |

Please copy the below content on to a School Letterhead

Dear Parent/Guardian,

ANNOUNCING CHANGES TO OUR SCHOOL COMMUNICATIONS APP

XXXXXXXX School is beginning to use the **Sentral for Parents App** to communicate with parents on everything that is happening at school.

On the **Sentral for Parents** app you will:

* receive real-time notifications and messages from the school or your child’s classroom teacher
* accept or decline permission forms for excursions and incursions
* explain reasons for your child’s past absence
* submit future student absence requests for your child
* view/read/download academic reports

School’s please customize this section to show the tiles you are keeping on the app and the tiles you have turned off.

* message your child's classroom teacher
* view the school’s community calendar
* book parent/teacher interviews
* view/read/download newsletters
* view school documents, such as policy documents
* receive sick bay notifications
* view and pay payment requests for school events your child is a part of

Please download the Sentral for Parent App (via the App store or Google Play store)

Search for our school, XXXXXXXX School

**We require all families to register for the Sentral for Parents app as over time we plan to stop using other communication apps such as**

**list other apps**

**and make Sentral for Parents a one stop shop for all communications.**

Please be patient with the school staff as we work through any teething problems and adjust to the new system.

**Very soon you will receive a paper notice/email with your child’s ‘access key’ listed on it which will allow you to direct access to your child’s profile.**

If you have questions about using the app, or need some extra help then please browse the list of FAQs at <https://info.sentral.com.au/new-app-getting-started> or contact us for assistance.

Regards,

XXXXXXXXX

Principal

XXXXXXXXXX School