

Sentral for Parents Permission and Payment Guide

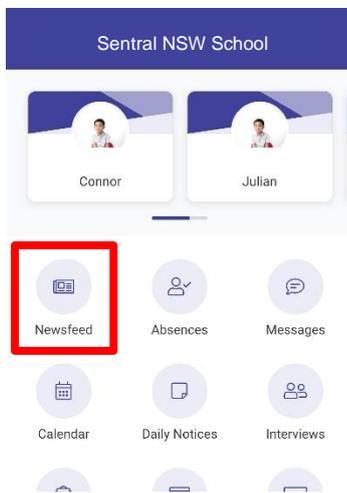


Throughout the year, we may notify you of an upcoming activity that may or may not incur a cost. Here is a guide on how to give permission for an activity or to make a payment using the **Sentral for Parents** app.

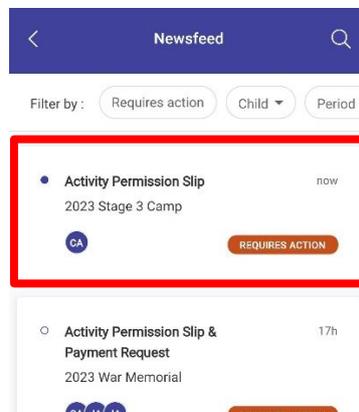


Giving Permission for an Activity

1. Open the **Sentral for Parents** App and click on the **Newsfeed** tile.



2. Search for the Activity you wish to give permission for and click on it.

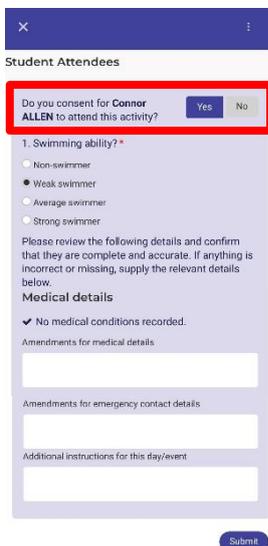


Notice how this activity is asking for Permission **ONLY**.

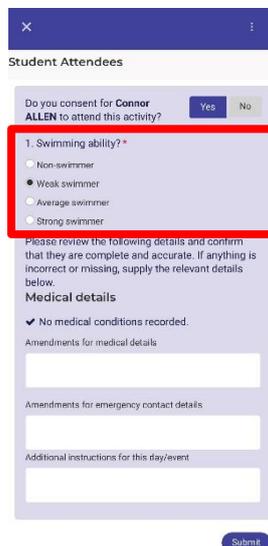
3. Read through the information provided carefully.



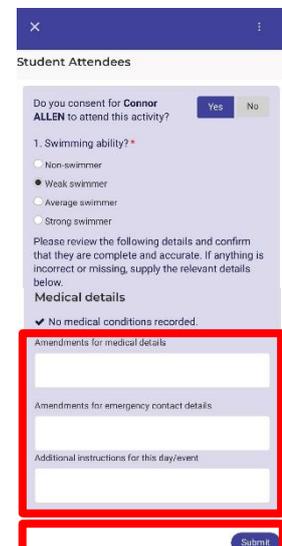
4. Scroll down to the bottom of the screen to give your consent.



5. **IF** the school has requested for questions to be answered, please provide responses.

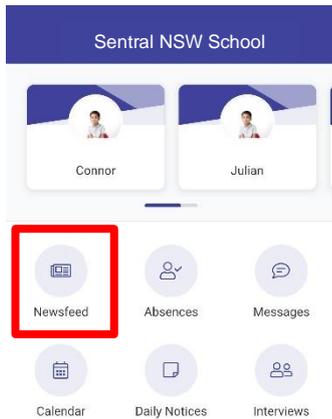


6. Add any important amendments to your **contact details** or your child's **medical details** for THIS ACTIVITY ONLY and click **Submit**.

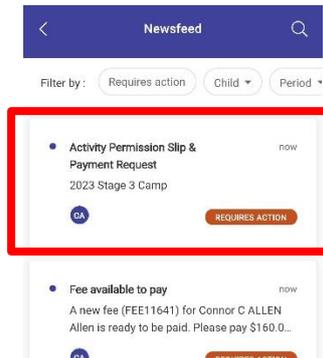


Making a Payment for an Activity

1. Open the **Sentral for Parents** App and click on the **Newsfeed** tile.

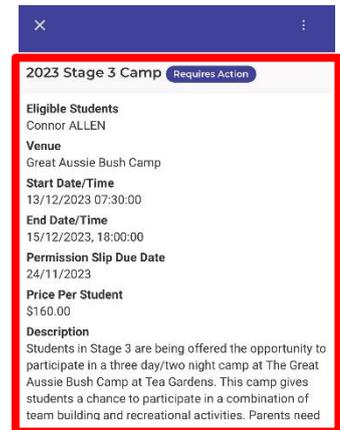


2. Search for the Activity you wish to give permission and make a payment for and click on it.

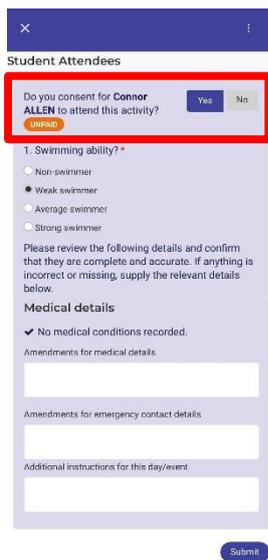


Notice how this activity is asking for **Permission AND** Payment.

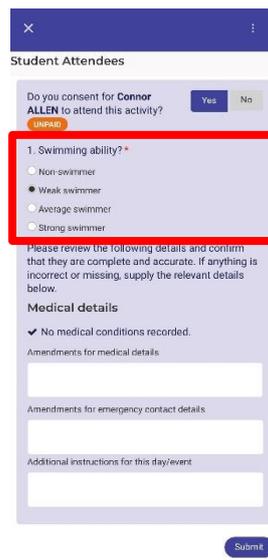
3. Read through the information provided carefully.



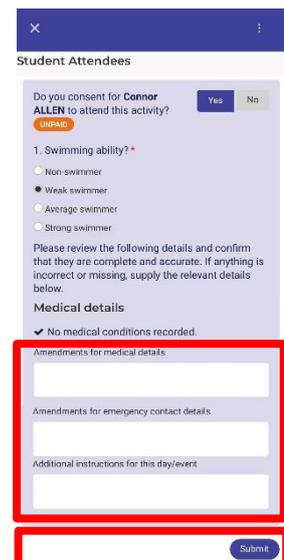
4. Scroll down to the bottom of the screen to give your consent for your child's activity.



5. **IF** the school has requested for questions to be answered, please provide responses.



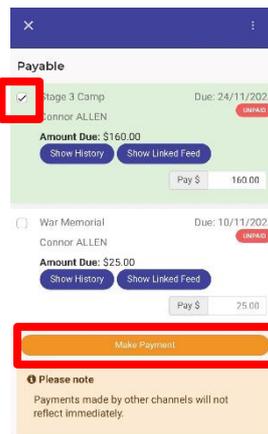
6. Add any important amendments to your **contact details** or your child's **medical details** for THIS ACTIVITY ONLY and click **Submit**.



7. Upon clicking Proceed to Payment, you will now be taken to the **Payments** screen.

You **MUST** give permission for any activity by following the instructions above. The app will not allow you to make a payment until you give permission first.

8. Tick any payments you wish to make then scroll down and click **Make Payment**.



9. Complete the online transaction form, validate your card, then scroll down and click **Submit Payment**.

